

# CONSTABLES' TRAINING BULLETIN

**NUMBER 115****JANUARY 2024**

## Constable Appointed to Board

Board Members and Program Staff would like to welcome Constable Joshua Stouch to the Board.

Since 2010, Constable Joshua Stouch has been an elected and certified constable for Douglass Township, Montgomery County. He has 20+ years of experience working in Public Safety including work as a 911 dispatcher, a volunteer firefighter, and in corrections. Constable Stouch also has experience with local government which includes serving as the Chairman of the Board of Directors for Douglass Township since 2017. Additionally, he has received various awards for his work in local government.

## Accessing Canvas and the Training Courses

In order to access Canvas and the constables' online training subjects, you will need to open a new web browser on your computer. Take note of the minimum technical requirements Canvas supports for the following web browsers.

- a. Chrome 86 and 87 (Windows & Mac)
- b. Firefox 83 and 84 (Windows & Mac)
- c. Microsoft Edge 86 and 87 (Windows only)
- d. Safari 13 and 14 (Mac only)

We recommend you DO NOT use Internet Explorer during this training. The following information is from the Microsoft Webpage: Internet Explorer (IE) 11 is the last major version of Internet Explorer. On June 15, 2022, the Internet Explorer 11 desktop application is no longer supported on certain versions of Windows 10\*. Customers are encouraged to move to Microsoft Edge, which provides support for legacy and modern websites and apps.

Note: do not disable or block updates to your web browser. If you do, you may miss important security patches, technical fixes, and software updates needed by Canvas to run properly.

### Constables' Education and Training Board Members:

**Craig Westover**  
Board Chair

**Patricia Norwood-Foden**  
Board Vice Chair

**Harry Albert**  
**Honorable Wilden Davis**  
**Major William Cawley**  
**Joshua Stouch**



**Lt. Governor Austin A. Davis**  
Chairman, PCCD

**Michael Pennington**  
Executive Director, PCCD

**John Pfau**  
Manager,  
Bureau of Training Services

## **Computer and IT Support**

Program staff and the Training Delivery Coordinators are unable to assist with technical questions or computer equipment issues. Information can be found on the internet regarding computer issues. If a constable is having issues with Keystone Login, or Canvas, they should use the appropriate Help Desk line.

## **Temple Staff Updates**

Program staff would like to thank Mr. Louis “Lou” Mancini, and Mr. Dennis Madarang for the hard work during the 2023 Training Year; we wish them both luck with their new endeavors. Mr. Mancini plans to return to the field of investigation, and Mr. Madarang plans to work with Temple in a new capacity as a Director for another Temple program.

While Temple is in the process of hiring new Training Delivery Coordinators, please direct all questions to Mr. Anthony Luongo. Mr. Luongo’s contact information is Temple University phone number 267-468-8331 or email [anthony.luongo@temple.edu](mailto:anthony.luongo@temple.edu).

## **Online Training Open Date**

The online subjects open on Tuesday, January 16, 2024 for constables to complete during 2024. Online training must be completed by **5:00 PM on November 15, 2024**. If you have not reset your password with Canvas, you may want to do so before the opening date.

## **2024 Continuing Education Subjects and Canvas Online Information**

A Canvas Tutorial and User Guide are available at: <https://www.pccd.pa.gov/training/Pages/CANVAS.aspx>. Please review this tutorial and user guide for detailed information on how to access and utilize Canvas.

Canvas login questions should be directed to Temple’s Help Desk at 267-468-8605 for assistance.

You must complete ALL THREE online subjects in addition to the two 4-Hour classroom Court Security, and Judgmental Use of Force subjects to maintain your certification into 2025. The 2024 online subjects are: Lessons Learned (4-Hours), Working with Different Abilities (4-Hours) and Legal Updates (4-Hours).

Each subject is broken down into multiple “modules” that you will view through the videos. Throughout the course there are several “quizzes” or “knowledge checks” that you must complete throughout the online subject material; however, these quizzes or knowledge checks are NOT the final examination. They are the equivalent of the “Checking your Understanding” reviews you experience in the classroom setting.

While reviewing the online subject material, if you log out of Canvas and log back in, Canvas will resume the online training where you were when you logged out.

Training materials and handouts, for the in-person classroom portion of the Con Ed training, are posted on the CCETS homepage, after you have logged into CCETS. Please make sure you review this information and take it with you to class. These materials will not be handed out during class time.

## **2024 Course Evaluations**

The Course/Instructor Evaluations have been changed to utilize a SCANTRON form to capture course and instructor assessments. Constables will need to use a black or blue pen to complete the SCANTRON document and each circle must be filled in completely for the scanning equipment to properly scan the form. There will also be a section for comments and feedback. The Board members and Program Staff will read the comments and feedback to assist with subject material for all future curriculum.

## **Liability Insurance**

Act 49 (Title 44 § 7142(b)) states that any constable or deputy constable who fails, neglects, or refuses to maintain a current insurance policy as required, or to file proof thereof with the clerk of courts, shall cease automatically to be certified to perform judicial duties upon the expiration of the policy of which proof has been filed with the County Clerk of Courts. In order to ensure uninterrupted constable certification, it is essential that every constable file a new certificate of insurance with the County Clerk of Courts before the current insurance policy expires.

## **Constables' Safe Operation of Weapons**

Per standards listed in the Pennsylvania Constables' Basic Firearms Participant's Manual, the constable's firearm "...shall be in a condition for safe operation as designed and intended by the firearms manufacturer." This means that the constable should develop a maintenance schedule for their firearm that meets the manufacturer's recommendations for safe operation. As a matter of routine, the constable should field strip, clean, lubricate and function check their weapon (as per the manufacturer's recommendations) after every trip to the range. Additionally, since the constable is carrying their weapon daily while on duty, the constable should clean, lubricate, and function check their weapon at least once every three months even if they don't fire it, unless the manufacturer recommends a more frequent schedule.

Carrying a weapon exposes it to body oils, sweat, dirt, dust, lint, moisture, etc. which could affect the functionality of the weapon at the most inopportune time. Additionally, on an annual basis, the constable should consider taking their weapon to a manufacturer-certified armorer for the weapon they are carrying or to a qualified gunsmith to have their weapon detail stripped, cleaned and inspected. As with any mechanical device, springs, firing pins and other essential parts wear out. A certified armorer or gunsmith will know when the parts need changing so that the weapon is maintained in top condition.

## **Fitness for Firearms Training**

Constables who currently wear eye glasses or contacts should have their eyes examined prior to attending an Annual Firearms Qualification Course. An examination will help alleviate any potential qualification or firearms safety issues that may arise on the range as a result of a pre-existing condition. It is important to be fit on the firearms range, both physically and mentally. In the event a constable is feeling under the weather due to a cold/flu or some other medical condition, and has an upcoming firearms training class scheduled, he/she may want to reschedule to a class to be held later in the year.

If a constable elects to participate in the class, and fails to qualify, it is a failure. A medical reason after a failure does not negate the failure. If a medical issue arises, a constable should notify the Training Coordinator prior to the beginning of the Annual Firearms.

It is more cost effective for a constable to take an Excused Absence and be able to enroll into a new Annual Firearms course at no charge, than to attempt an Annual Firearms course, fail, and then have to pay to retake the course.

## **2024 CETB Meeting Schedule**

The Constables' Education and Training Board (CETB) meetings are held via Microsoft Teams and in person at the PCCD Office, 3101 N. Front Street, Harrisburg, PA 17110 beginning at 9:00 a.m. Call-in instructions will be sent out by email, and posted to the PCCD website, prior to each meeting date. The Agenda for each meeting will be posted one day prior to the start of each meeting. The 2024 meeting dates are as follows:

February 8, 2024

May 9, 2024

August 8, 2024

November 7, 2024

## **Contact Information**

The Training Delivery Constables' Coordinators contact information is as follows:

**East Region: Anthony Luongo**, Temple University – 267-468-8331 (work) – [anthony.luongo@temple.edu](mailto:anthony.luongo@temple.edu)  
(Email)

**West Region: Tony Mucha**, PSU-Justice & Safety Institute (JASI) – 814-865-8051 (work) – [txm52@psu.edu](mailto:txm52@psu.edu)  
(Email)

If you have questions regarding certification, training, insurance, or where to send your election certificate or appointment order, PCCD Program staff are available by both email and phone:

### **THESE ARE NOT CONTACTS FOR CLASS ENROLLMENT**

Tracy Beaver – [trabeaver@pa.gov](mailto:trabeaver@pa.gov) and 717-265-8552

Nick Hartman – [nihartman@pa.gov](mailto:nihartman@pa.gov) and 717-265-8551